



॥ अंतरी पेटवू ज्ञानज्योत ॥  
**कवयित्री बहिणाबाई चौधरी**  
**उत्तर महाराष्ट्र विद्यापीठ, जळगाव**  
**निविदा सूचना**

विद्यापीठात पर्यावरण प्रशाळासाठी 'डिजिटल फोटो कॉपीअर (झेरॉक्स) मशीन' खरेदी करावयाचे आहे. त्यासंबंधीची कोरी निविदा संपूर्ण माहिती, अटी व शर्तीसह विद्यापीठाच्या संकेतस्थळावर (**Website: [www.nmu.ac.in](http://www.nmu.ac.in)**) उपलब्ध करून देण्यात आली आहे. नोंदणीकृत फोटो कॉपीअर (झेरॉक्स) मशीन पुरवठाधारकांनी सदरची निविदा विद्यापीठ संकेतस्थळावरून डाऊनलोड करून भरलेली निविदा **वित्त व लेखाधिकारी, कबचौडमवि, जळगाव यांचे नावे दि.३०/१२/२०२१ रोजी सायं. ५.०० वाजेपर्यंत** कार्यालयीन वेळेत कामकाजाच्या दिवशी विद्यापीठाच्या पर्यावरण व भूशास्त्र प्रशाळा येथे जमा करावी.

सदर निविदा सादर करण्यासाठी मुदतवाढ दिल्यास त्या संबंधीची सूचना फक्त विद्यापीठाच्या संकेत स्थळावर प्रसिध्द करण्यात येईल.

जाक्र.: कबचौडमवि/पर्या.प्र./डिजिटल कॉपीअर मशीन/८२/२०२१

दिनांक : ०९/१२/२०२१

**वित्त व लेखा अधिकारी**



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**Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.**

SCHOOL OF ENVIRONMENT AND EARTH SCIENCE

**TENDER DOCUMENTS FOR  
LATEST TECHNOLOGY DIGITAL SCREEN  
TOUCH UPGRADE PHOTO COPY MACHINE  
[PART – I,II,III & IV]**

**Price Rs. 1000/-**

REF :- KBCNMU/SEES/28/Tender/ 82 /2021, Dtd. 10/12 /2021

**FOR MORE DETAILS VISIT THE PORTAL OF  
[www.nmu.ac.in](http://www.nmu.ac.in)**

**( Total Pages 01 to 06 )**

**Last Date for Submission of Tender : 30 /12/2021**



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**PART – I**  
**(DETAILS OF THE TENDERER)**

- 1) Name of the Supplier/Firm/Company :
- 2) Mailing address :
- 3) Telephone/Email/ Fax Numbers :
- 4) Constitution of the Company/Proprietary Partnership Firm/Pvt./Public Ltd. Co. :
- 5) Experience in business :
- 6) \* Income tax return for last three Financial years (2017-18, 2018-19, 2019-2020) :
- 7) \* Shop Act. Registration No. :
- 8) \* GST Registration No. :
- 9) \* PAN No. :
- 10) \* Statement of Accounts from last three years – (2017-18, 2018-19, 2019-2020) :
- 11) Details of Earnest Money & Cost of Tender ( D.D.No. & Date) :
- 12) \* Name of the company of which you are authorized dealer etc. (attested copy of certificate of authorized-dealership must be enclosed) :

(For the items marked (\*) relevant documents must be enclosed with part - I.)

**Signature & Seal of the Tenderer**





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SCHOOL OF ENVIRONMENT AND EARTH SCIENCE

## **Part-II**

### **Technical, General and Commercial Conditions of the tender :**

- 1) The tender is called for TENDER DOCUMENTS FOR Supply and Installation of PHOTO COPY MACHINE.
- 2) **EARNEST MONEY:-** Vendors are required to submit a Demand Draft of Nationalized Bank of **Rs.5,000/- (Rupees- Five Thousand Only)** as Earnest Money Deposit along with the tender. The Demand Draft must be drawn in favour of **Finance and Accounts officer, North Maharashtra University, Jalgaon'**. In addition to Earnest Money Deposit Vendor is required to give a demand draft of **Rs.1,000/- (Rupees One Thousand only)** towards the cost of tender (non-refundable) along with the tender. Offers made without E.M.D. & Cost of Tender will be rejected. If the tenderer, whose tender is accepted, refuses to accept the order, the amount of E.M.D. will be forfeited.
- 3) **Payment :** 100% payment after satisfactory supply and Installation & technical committee report received from the technical committee. Within 30 days from the date of supply No part payment will be made. Rates quoted should be inclusive of GST.
- 4) **Delivery Period :-** All material must be supplied within **02 weeks** from the date of receipt of purchase order.
- 5) **Terms of Delivery :** For K.B.C.N.M.U. ( School of Environmental and Earth Science.)
- 6) **Security Deposit:** The successful tenderer will have to give security deposit to the extent of 5% of total order value. The amount of security deposit with out any interest thereon will be returned to the tender after satisfactory completion of work. The amount of Security deposit will be forfeited in case of successful bidder refuses to supply the material within stipulated period and if the installation of equipments is not satisfactory.
- 7) **Rates mentioned in commercial bid must be inclusive of GST.**
- 8) Tender offer must be valid for a period of 120 days after the date of opening of tender. Any offer failing short of the validity period is liable for rejection.
- 9) All disputes are subject to Jalgaon Jurisdiction.
- 10) Tender is being called in two envelopes system. i.e. the technical bid and commercial bid. The technical bid comprises part-I details of the tenderer, Part-II Technical bid and Part III general and commercial conditions of the tender The Commercial bids comprises Part IV. The tenderer has to submit both the bids in separate envelopes.
- 11) The Tenderer must submit his offer in two separate envelopes A-B envelope-A will contain part I, II, III and Envelope –B will contain part IV both the envelopes must be super cried as "**Tender for Supply and Installation of Photo copy Machine-**".



- 12) The University reserves the right to accept or reject any or all the tenders from any or all the parties without assigning reason thereof.
- 13) Tender offer should be complete in all respect and as per the format as prescribed by the university. Incomplete offers would not be entertained.
- 14) Copies of shop Act Registration, GST /Shop Act, PAN Registration etc. should be enclosed along with part-I
- 15) The University reserves the right to delete/ increase/ decrease items from the schedule of requirement specified in the tender.
- 16) The University reserves the right to accept or reject all or any tender without assigning any reason whatsoever.
- 17) Tender received after due date and time will not be considered whatever may be the reason therefore. In case tender are sent by post / speed post courier etc. It shall be responsibility of the tenderer to ensure that they are received before due date and closing office hours.
- 18) The rates without any corrections or overwriting should be quoted for each individual item separately. Any overwriting or rewriting should be duly countersigned.
- 19) The decision of the University regarding this will be final and shall be binding on tenderer. The University reserve the right to accept or reject the entire tender.
- 20) The Venders black listed by the University are not eligible for submitting the tender. If they do so there tender will not be considered.
- 21) The last date for submission of tender shall be 30/12/2021 during office hrs (10.00 am to 5.40 pm) at Office of the **Director, School of Environmental and Earth Science, KBC. NMU., Jalgaon.**

Place :- Jalgaon.  
Date :- 10 /12/2021

(Prof. S. R. Thorat)

**Director,**  
**School of Environmental and Earth Science,**  
**K.B.C. NMU., Jalgaon.**

**Signature & Seal of Vendor in**

*Token of acceptance of all*  
**Terms & conditions of tender**

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SCHOOL OF ENVIRONMENT AND EARTH SCIENCE

**Technical Bid**  
**Tender Part-III**

**Technical Details of Supply and Installation of Photo copy Machine-**

Sr. No.	Item Description	Qty	Make/model no. and detailed technical specifications of the item offered
1	Latest Technology Digital Screen touch Upgrade Photo copy Machine.  Paper Size-A4, DADF (Duplex Automatic Document Feeder) For Automatic Scanning and Feeding of Documents, Digital Copier, Laser Network Printer, Color Scanner, Wi-Fi, Printing,	01	

**Note :** The above mentioned chart offer filling the details in the last coloum should be Submitted on letter head of the vendor.

**Signature & seal of the tenderer.**

Date:     /     /2021





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SCHOOL OF ENVIRONMENT AND EARTH SCIENCE

**PART – IV (Commercial Bid)**  
**LATEST TECHNOLOGY DIGITAL SCREEN TOUCH UPGRADE**  
**PHOTO COPY MACHINE**

Date : / /2021

To,  
The Finance & Accounts Officer,  
P.O. Box No. 80,  
Umavinagar, Jalgaon.

**Sub : Submission of Commercial Offer.**

Dear Sir,

In response to your advertisement in KBCNMU/SEES/28/Tender/ /2021, Dtd. / /2021, we hereby submit our best possible rates for items mentioned in technical bid (Part-III) of this tender form.

Sr.No	Item Description	Qty. (Approx.)	Rate (Inculsive of GST)
1	Latest Technology Digital Screen touch Upgrade Photo copy Machine. Paper Size-A4, DADF (Duplex Automatic Document Feeder) For Automatic Scanning and Feeding of Documents, Digital Copier, Laser Network Printer, Color Scanner, Wi-Fi, Printing,	01	

**Signature & Seal of the tenderer.**