

**NORTH MAHARASHTRA UNIVERSITY, JALGAON**

**FORM OF APPLICATION FOR PERMANENT AFFILIATION**

Ref. No.

Date. / /2009

To,  
**The Registrar,**  
North Maharashtra University,  
Jalgaon.

**Sub :- Grant of Permanent Affiliation.**

Sir,

I hereby apply for permanent affiliation to the University from academic year beginning from

- 1) Name of the college –
  
- 2) Name of the Society / Trust/  
Local Authority
  
- 3) The Faculty/ Class wise subjects / courses taught in the college

Sr.No.	Class	Subject	
		Special	General
1			
2			
3			
4			
5			
6			

- 4) I have read all the provisions of sections 81, 85, 88, 91, 92 of the Maharashtra Universities Act, 1994 and the relevant circulars of the University and guidelines for granting permanent affiliation and undertake to abide by the said provisions and the relevant circulars and guidelines. The necessary undertaking in terms of the provisions of section 81 of the Act, and the guidelines for grant of permanent affiliation is furnished below.
  - i) Case for grant of permanent affiliation
  - ii) The Present affiliation granted on Academic year 2008-2009 ends on (COPY ENCLOSED) -----
  - iii) The extensions of affiliated granted on ----- ends on ----- (COPY ENCLOSED) -----

...2...

5)

...2...

- i) A true copy of the certificate of registration of the said Society/trust is given in ENCLOSURE- 1
  - ii) A copy of the constitution of the said Society/trust is given in ENCLOSURE-2
  - iii) Information regarding the aims and objects, powers and personnel of the said Governing Body is given in ENCLOSURE- 3
  - iv) Adverse comments, if any, on the said Society / trust or the colleges/ Institutions conducted by the said Society / trust made by the University or any of its authorities / bodies/ committees or local authority governments/all India or state statutory body and Explanation/ Comments if any of the said society / trust with report thereon is/ are given in ENCLOSURE- 4
- 6) The Local Managing Committee / Advisory Committee has been constituted on ----  
----- as required under section 85 of the Act and following are the names and designation of its present members (category wise)

Sr.No.	Name	Designation

Minutes of the meeting of the Local Managing Committee / Local Advisory Committee will be shown to the Local Inquiry Committee

7) **Teaching Staff (including Principal and the Librarian)**

The information about the teaching staff (including Principal and the Librarian) is given in APPENDIX-I in the proforma prescribed by the University. Pay sheets, Service Books, Roster, Provident fund will be shown to Local Inquiry Committee.

The following posts have remained vacant for the period and reasons stated below.

Sr.No.	Name of the Post	Vacant for the period	Reasons

...3...

8) **Non Teaching Staff** :-

Information in respect of the non-teaching Staff of college is given in APPENDIX-II in the proforma prescribed by the University. Pay sheets, Service Books, Roster, Provident fund will be shown to Local Inquiry Committee.

The following posts have remained vacant for the period and reasons stated below.

Sr.No.	Name of the Post	Vacant for the period	Reasons

I further under take to abide by the provisions of the standard code Prescribed by Government of Maharashtra from time to time.

9) **BUILDINGS** :-

The Buildings used by the college is/ are owned by the Management of the college on permanent lease. Information relating to Building is given below. (7 / 12 copy page No-----)

Sr.No.	Designation of the accommodation	Number	Carpet area in Sq. mts.	Room No.
1	2	3	4	5
1	Assembly Hall			
2	Principal's Quarter			
3	Principal's office			
4	College Office			
5	Lecturer Halls			
6	Laboratories- Information about laboratories Is given in the form prescribed by the University (Vide APPEND X- IV)			
7	Tutorial Rooms			
8	Rooms for head of the Department			
9	Teacher's Common Room			
10	Common Room for Male Student			
11	Common Room for Female Student			
12	Library and Reading Room			
13	Sanitary arrangements for male Student			
14	Sanitary arrangements for female Student			
15	Sanitary arrangements for Teaching Staff			
16	Halls for Indoor Games			
17	Canteen			
18	Co-operative Store			
19	Other Rooms and the Purpose for which they are to be used			

10) **HOSTEL** :- The Management/ College has a hostel/has other accommodation which provide/lodging & boarding for male/female student/both . It is located at -----.  
There is a provision for ----- male /female students.

11) **Residential Quarters for the Principal** :-

a) The Principal is provided with residential unfurnished/ furnished quarters at -----  
having an area of ----- sq.ft.

OR

b) The Principal of the College has been provided telephone facilities at his residence.

12) **Residential Quarters for other teaching and non-teaching staff.**

Information about the provision made for residential quarters for other teaching and non-teaching staff is given in APPENDIX-III

13) **Laboratories-**

Information about the laboratories is given in the form prescribed by the University in part-I of APPENDIX-IV. Information about amount spent on the laboratories is given in the form prescribed by the University in part-I of APPENDIX-IV Information about amount spent on the laboratories in the last three years is given in part-II of APPENDIX-IV.

14) **Library-**

The Library of the college is located on the ----- floor of the college building and covers an area of ----- sq. mts. The area provided for the reading hall for ----- student is ----- sq. mts. And for the counter ----- sq. mts. Cubicles of suitable size for teachers have been provided. Information relating to the library is given in APPENDIX-V. Accession register will be shown to the Local Inquiry Committee.

15) **Financial assistance from** -

(a) University Grants Commission and

(b) any other agency. The Information is given in APPENDIX-VI

16) **Financial Resources-**

The Financial Resources of the college are such as to enable the management to make due provision for the continue maintenance of the college .

Audited income and expenditure statement and the audited balance sheet of the Society/Trust and the college for six immediate preceding financial years are given in ENCLOSURE-5 (page No-----)

OR

As the audited statement for preceding financial year/ Are not available the latest statement of accounts together with the unaudited statements of accounts for the immediate preceding financial remaining year are given in ENCLOSURE-5.

17) Dead stock registers in respect of furniture, equipment, plan & machinery will be shown to the local inquiry committee.

18) **Reserve fund-**

The college has kept an amount of Rs.----- in the reserve fund as required by the ordinance No. 172 vide Bank certificate No/s ----- dated ----- Reserve fund receipt will by shown to the local inquiry committee.

(I) Whether any amount is withdrawn & the University has sanctioned the withdrawal.

I) Whether the money withdrawn from Reserve fund is deposited again.

19) **Student admissions -**

The total number of Students admitted in the college for various courses is ----- Information about the subject wise, class wise & division wise admissions are given in APPENDIX-VII

20) **University Results :-**

The detail Information about the University examination for the last three years is given in APPENDIX-VIII

21) **Facilities for co-curricular and extra- curricular activities :-**

Information about the facilities provided by the college is given in ENCLOSURE-6. (Page No-----)

22) **Fees-**

The tuition fees, laboratory, other fees & charges collected by the college are given in APPENDIX- IX

23) **Lapsed cautioned money & other deposits :-**

In the case of lapsed caution money, information as to how it is accounted, invested and utilized is given below :-

- I) Total amount to the credit of the account on the date of application-
- II) Mode of Investment :-
- III) Mode of utilization.
- IV) Interest accumulation & accounting

The Register of refund of caution money deposits will be shown to the local inquiry committee.

24) **Additional requirement -**

Proposal relating to health care facility to non-teaching/ teaching staff is given in ENCLOSURE-7

25) **Fulfillment of conditions of affiliation :-**

The report on the fulfillment of conditions of affiliation laid down by the University last time is given in APPENDIX- X

- i) The rates of fees charged to the student shall be in accordance with the rates Prescribed by the University from time to time.
- ii) The college shall not change or transfer its management without previous permission of the management council and shall report any changes in the teaching staff including Principal and Librarian and all other changes that may result in any of requirement of section 81 of the act not being fulfilled or continuing to be fulfilled.
- iii) The emoluments including allowance, that are required to be paid to teachers and other employees of the college are shall be in accordance with the grades and allowances sanctioned under the statutes, from time to time and that rules Prescribing the qualifications, security of tenure, disciplinary matter and other terms and conditions of service of the teachers and other employees of the college shall be in accordance with the statutes made by the senate from time to time.

iv) The college shall comply with all the provisions of the act and the statutes, Ordinances, Rules and Regulations made there under and the circulars of the University.

26) The prescribed fees of Rs.----- ( ) is sent here with by demand draft No.----- date----- drawn on the (Bank)----- Branch -----, in favour of the Registrar, North Maharashtra University, Jalgaon Payable at Jalgaon. Seven Additional copies of the application with all the appendices and enclosures referred to above are also sent here with.

Yours faithfully,

**Principal.**

C: My Doc./Permanent Affiliation- 1-7

APPENDIX- I (TEACHING STAFF)

Information about the teaching staff (Including Principal and the Librarian)

1			
2		Name of the Teacher	
3		Degree (sg) Mention Specifically if obtained externally	
4		Year when obtained	
5		Class obtained & Percentage of Marks	
6		Name of the University	
7		Designation and Whether Full-Time or Part Time or Visting or Honorary	
8		Whether a) Permenent b) Temporary Against reserved vacancy c) Temporary against leave d) Temporary Containues e) Probation f)Contract basis g) Lecture basis	
9		Give Detail of Teaching Experience a) In other College (s) b) In this College and c) Professional experience if any as per the requirements of the University/ Statutory body	
10		Special Qualification if any, such as completion of the orientation course of having professional experience	
11		Whether the appointment has been a) Reported to University b) pproved by the University	
12		Subject of the a)Specialization and b) Subjects taught by him	
13		Whether recognized as post graduate teacher for 1.Master's degree a) Papers b) Research 2.octorate degree	
14		Weekly workload a).No. of lecturers b) No of Tutorials/Seminors/ Practical/ Moot court / excursion c).Remission in workload as 1.Principal 2. Head of the department 3.Post graduate lecturer	
15		a) Present scale of pay and b) Whether a subscriber to Contributory/ General Provident fund or is covered under Pension-	
16		State in that order a. Basic Pay b. D.P. c. D.A. d. H.R.R.	
17		State the category B.C./ Open	

PRINCIPAL





(10)

**APPENDIX-III**

(Residential Quarter for Teaching and Non-Teaching Staff)

The Teaching and non-teaching staff residential quarters are proposed in college premises and having an area of ----- Sq.mts.

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PRINCIPAL

.....11...

**APPENDIX- IV (LABORATORY)**

Statement showing information about Laboratories in the various subjects.  
Part-I & II

Subject	Class	Area in Sq.mts	Number of student in each batch	Equipments and apparatus (attach list if necessary)	Attached
1	2	3	4	5	6



(13)

APPENDIX- VI (Library)

Statement showing information Regarding Grants Received

Propose for which assistance received	Date	Amount U.G.C.'s share	Share of College	State Government contribution if any	Assets acquired of the U.G.C. grants	Remarks
1	2	3	4	5	6	7

PRINCIPAL

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**APPENDIX- VIII**

Information about the results of the college for the last three years

Sr.	Year	Name of the Examination	Appeared		Passed		Percentage		
			Male	Female	Male	Female		Total	
1	2	3	4	5	6	7	8	9	10

PRINCIPAL





(17)

**APPENDIX- X**

Principal's report on the fulfillment of conditions  
Name of the College :-

Conditions Laid down by the University	Principal's report on the actual fulfillment of conditions	Reasons if any, for not fulfillment any of the conditions
1	2	3

- iv) The Present affiliation granted on Academic year 2008-2009 ends on (COPY ENCLOSED) -----
- v) The extensions of affiliated granted on ----- ends on -----  
(COPY ENCLOSED) -----
- i) A true copy of the certificate of registration of the said Society/trust is given in ENCLOSURE- 1
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As the audited statement for preceding financial year/ Are not available the latest statement of accounts together with the unaudited statements of accounts for the immediate preceding financial remaining year are given in ENCLOSURE-5.

**Facilities for co-curricular and extra-curricular activities :-**

- vi) Information about the facilities provided by the college is given in ENCLOSURE-6.

**Additional requirement -**

Proposal relating to health care facility to non-teaching/ teaching staff is given in ENCLOSURE-7

- vii)