

**Online Registration for Campus Drive by TechKnit IT Enabled Services Pvt Ltd to be held at North Maharashtra University, Jalgaon**

**Company Profile:**

**TechKnit IT Enabled Services Pvt Ltd.** is the centre for eLearning and Training(C-eLT). C-eLT has been providing high quality, tailored one-on-one e-Tutoring services, TA support, Online Course Management Services, Content Development and SME support in various disciplines. In short C-eLT has been a guiding force for various teachers and students all over the world, acting as a teaching consultant and ace subject-tutor.

**Position Offered:** Subject Matter Expert & English Writing Experts (for English)

**Job Location:** Pune

**Eligibility Criteria:**

- MBA(Finance)
- MSc (Statistics, Physics, Chemistry, Biology)
- M.Com
- MA(English, Economics)
- Strong subject domain knowledge.
- Proficiency in written English.
- Ease with MS Office suite and Internet Explorer.
- Experience in teaching will be an added advantage.

**Job Description – eTutor**

- Tutoring: a. Tutoring – Day/Night shifts in drop in, pre scheduled, and offline sessions
- Quality Assurance: a. Assistance in training and feedback process. b. Feedback discussion with tutors to improve the quality of work.
- Projects/Assignments: a. contributing towards projects in the role of SME as and when required.

**Documents required at the time of Campus Drive:**

- Updated resume (03 sets)
- 02 passport size photographs
- College ID Card

Last Date for Online Registration: **5<sup>th</sup> Jan 2018**

Students are requested to visit the university website (<http://nmu.ac.in>) regularly for updates regarding date, time and venue of campus drive.

**Kavita Mandore**  
TPC Officer