



॥ अंतरी पेटवू ज्ञानज्योत ॥  
उत्तर महाराष्ट्र विद्यापीठ, जळगाव  
NORTH MAHARASHTRA UNIVERSITY, JALGAON

**ADVT. No. 01 / 2017**

Applications in prescribed format are invited from the eligible candidates for the following Post to be filled in the Administration of North Maharashtra University, Jalgaon.

➤ **Administrative post :**

Sr.No.	Name of the post	No. of Post	Reservation
01.	REGISTRAR	01	Isolated

- **Note** – Candidates who have applied in response to the earlier advertisement No.1/2016 dated 30.11.2016 of this University, need not apply again. However, they can submit fresh application and additional documents, if any, to be added in the bio-data submitted earlier, for which no fees will charged.

The details regarding Qualifications, Experience, Procedure for submitting application etc. are available on University Website: [www.nmu.ac.in](http://www.nmu.ac.in). Candidates should apply along with a D.D. of ₹.500/- (non-refundable) [ ₹.250/- for SC/ST Category (non-refundable)] in favour of “**Finance and Accounts Officer, North Maharashtra University, Jalgaon**”. The last date for submitting application in prescribed format duly completed in **TEN** copies is **25/05/2017**.

Ref. No. : NMU/3/1-2017/ 419/2017,  
Date : 21/04/2017

Sd/-  
(Prof. A. B.Chaudhari)  
Offg.Registrar

• **Copy Forwarded for information to:-**

1. The Secretary to the Chancellor, Raj Bhavan, Malbar Hill, Mumbai-35
2. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.
3. The Secretary, Government of Maharashtra, Higher & Technical Education Dept., Mantralaya Annexure, Mumbai-32
4. Director, Higher Education, Maharashtra State, Central Building, Pune-01

• **Copy to :-**

1. Registrar of all Universities in India,
2. Director/Head of all teaching Schools / Departments, North Maharashtra University, Jalgaon,
3. Principal of all affiliated colleges, NMU, Jalgaon

You are requested to give wide publicity to the above advertisement.

Sd/-  
(Prof. A. B.Chaudhari)  
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NORTH MAHARASHTRA UNIVERSITY, JALGAON

ADVT. NO. 01/2017

➤ **PAY SCALE and QUALIFICATIONS : As per UCG & State Govt. Rules**

**(A) REGISTRAR :**

**a) Qualifications :**

A Master's Degree with at least 55% marks of any statutory University or its equivalent grade of B in U.G.C. 7 points scale.

**b) Relaxation :**

- The minimum requirement of 55% of marks at the Master's Degree level is relaxable for the existing incumbent, who are already in the University system.
- A relaxation of 5% may be provided, from 55% to 50% of the marks at the Master's level to the S.C./S.T. category candidates.
- A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have passed their Master's Degrees prior to 19<sup>th</sup> September, 1991.

**c) Experience:**

- At least 15 years of experience as Assistant Professor in the AGP of Rs.7000/- and above or with 8 Years of service in the AGP of Rs. 8000/- and above including as Associate Professor along with valid experience in educational Administration.  
OR
- Comparable experience in Research establishment and/or other Institutions of Higher Education.  
OR
- 15 years of Administrative Experience, of which 8 years shall be as Deputy Registrar or an equivalent post.
- Good knowledge of Computer and Information Technology.

**d) Desirable Qualification:**

- Proven ability in Administration, preferably in a large educational or research institution.
- Ph.D. Degree.
- Excellent proficiency in English and Communication skills.

**e) Pay Band :**

Rs. 37400-67000 with usual Grade pay and allowances as per Maharashtra Public University Act, 2016 and Government Rules.

**f) Age :**

Candidate shall not be less than 45 years of age unless in the service of University of affiliated colleges.

**g) Tenure and Age of Superannuation**

- This is a tenure post of five years and the person shall be eligible for reappointment for only one more term of five years as per Section 14(3) of the Maharashtra Public Universities Act, 2016.
- Age of superannuation shall be 58 years. However, in the case of person treated at par with teachers, the age of superannuation will be 60 years.

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● **NOTES :**

1. Candidates who have applied in response to earlier advertisement No.1/2016, dated 30.11.2016 of this University need not apply again. But they can submit additional documents or fresh application, if biodata is updated, without any fees.
2. Application form should be accompanied with self-attested copies of the following documents :
  - i) Degree/ Diploma certificates, statement of Marks and other certificates of the educational qualifications.
  - ii) Approval letter in case of teachers of affiliated colleges/ recognized institution.
  - iii) Appointment orders in case of University Teachers.
  - iv) Certificate/s of teaching/ administrative experience and /or postdoctoral research.
  - v) Birth / SSC certificate or other Government document as a proof of date of birth.
  - vi) In case of change in name of the candidate, a copy of Government Gazette.
  - vii) Demand Draft (of Rs.500/- for open candidates and of Rs.250/- for reserved category candidate) of Nationalized Bank drawn in favour of the "**Finance & Account Officer, North Maharashtra University, Jalgaon**" Payable at Jalgaon.
3. The candidates who are already in service should apply through proper channel and bring NOC from the present employer if changed at the time of Interview, otherwise protection of pay and previous services could not be considered. They should furnish all the relevant information regarding their present service, legal proceeding of complaint, court cases, criminal cases, disciplinary actions, if any , pending in respect of his/her existing appointment/ services. The candidate furnishing incorrect or false information shall stand disqualified. Any changes in this information as and when occurred after the submission of application from till the completion of recruitment process should be brought to the notice of the University, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.
4. Application received after the last date of receipt of application, incomplete applications or without relevant supporting enclosures (self-attested copies of Degree certificates/ mark sheets/ experience certificate etc.), application without DD and applications not submitted through proper Channel will not be considered. No intimation in this regard will be given to the candidates.
5. Applications received after the last date and/or not submitted through proper channel will not be considered.
6. Applicants should apply in **TEN** copies in the prescribed application form of this University only. [Which is available on web site of the University: <http://www.nmu.ac.in> (**Appendix-A**) OR Published on the Notice board of the University (Administrative Building).
7. Applicants will be required to enclose attested clean photo copies of the certificates of their educational qualifications, experience, research experience etc. to each set of an application.
8. Qualifications, relevant experience and age shall be considered as on last date of submission of application.
9. No TA/DA will be paid either for attending the interview or for joining the post.
10. A candidate furnishing incorrect or false information shall stand disqualified at any stage.
11. The University reserves its right to fill up or not to fill up the post or to modify/alter/cancel the advertisement.
12. Candidates shall have to produce original documents at the time of appearing for Interview.

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13. The Government Resolutions/ Circulars issued by the Government of Maharashtra and the provisions of Maharashtra Public Universities Act, 2016 will be applicable.
14. Canvassing directly or indirectly will be treated as disqualification.
15. No queries or correspondence regarding issue of call letters for interview/selection of candidates will be entertained at any stage.
16. Mere possession of minimum qualifications does not confer any right to be called for interview and/or selection.
17. Applicants are advised to see the University website & check their emails for future communication in this regard from time to time.
18. The University will not be responsible for postal delay, if any.
19. A relaxation of 5% marks is provided (from 55% to 50%), at the Master's Degree level and 5% relaxation at graduate level to the physically and visually handicapped candidates.
20. 30% reservation for women will be observed as per Govt. Resolution No. Sankirna/ 1096/ pra. Kra.30/ka-2, dated 1.8.97. Female candidates from open category belonging to "Creamy Layer" shall not be eligible for the benefits of reservation for women as specified in Govt. Resolution. 3% reservation will be observed for Physically Handicapped candidates.
21. **Current Non Creamy Layer Certificate issued after 01.04.2017 from the Competent Authority should be submitted along with the application, those who are applying from OBC, VJ/NT and SBC categories. This condition is also applicable to those candidates who have applied in response to Advertisement No.1/2016 dated 30.11.2016.**
22. Candidates from reserved category, who are domiciled outside the Maharashtra State will be treated as Open category candidates as per Govt. G.R. No. CBC-1290/23116/ pra.kra.378/ mavaka-5, dated 24.08.95.
23. Due consideration will be given to sportsman as per provision under the Maharashtra State Govt. Resolution rakridho-2002/pra.kra.68/kriyuse-2, dated 30/04/2005.
24. As per provision contained in State Govt. Notification No. SRV.2000/ CR(17/2000)/XII, dated 28<sup>th</sup> March, 2005, issued by General Administration Department, Mantralaya, Mumbai, candidates must submit the prescribed declaration of the small family as one of the essential qualifications for recruitment of all posts, the prescribed proforma is attached herewith as **Appendix-B**.
25. Orthopaedically handicapped candidates having 40 to 45 % disability shall be given weightage from respective category wherever, practicable in keeping the spirit of G.R. dated 26<sup>th</sup> November, 1998, and 16<sup>th</sup> March, 1999.
26. If the Candidate appointed in the University services after 1<sup>st</sup> Nov., 2005 would be covered under New "Defined Contribution Pension Scheme" and the existing pension scheme (i.e. Maharashtra Civil Services (Pension) Rules, 1982 and Maharashtra Civil Services (Commutation Pension) Rules 1984) and General Provident Fund Scheme will not be applicable as per Government Resolution **SENIVE/1005/127/SEVA-4, dated 8 Nov, 2005**. This rule shall not be applicable to the candidate who is already working in pensionable establishment, subject to the conditions mentioned in the G.R. No. CPS-1006/87/SER-4, dt.12 Jan., 2007 & 24 Feb., 2009.
27. **The last date for receipt of application in prescribed format, duly completed, in TEN copies is 25/05/2017 by 5.40 p.m.**

Place : Jalgaon  
Date : 21/04/2017

Sd/-  
**(Prof. A. B. Chaudhari)**  
Offg. Registrar